

Friends of St James the Less Church, Tatham

Minutes of the 5th Annual General Meeting

Held at the Church of St James the Less, Tatham, at 19:00 on Monday, 13th July 2020

Present	Colin Burford (Chair), Paul Whatmough (Treasurer), Margaret Whatmough (Secretary), Chris Berry, Sue Wood, Mel Winstanley, John Parkinson, Rebecca Sanderson, Richard Sanderson, Linda Kirkby
Apologies	Jenny Herd, Rita Murphy, Kathy Walker
Chair	The meeting was opened by the Chair, Colin Burford
Minutes of AGM 2017	The Minutes of the AGM held on Monday, 13 th May 2019 were agreed as a true record.
Chairman's Report	The Chairman's Report was received by the meeting. It was proposed by Mel Winstanley and seconded by Sue Wood that the report be adopted. All found in favour.
Secretary's Report	The Secretary's Report was received by the meeting. It was proposed by Linda Kirkby and seconded by Rebecca Sanderson that the report be adopted. All found in favour. The Secretary submitted her administrative expenses totalling £86.69 to the meeting. It was agreed by the attendees that this sum should be reimbursed to the Secretary.
Treasurer's Report	The Treasurer submitted his Financial Statement to the meeting. It was proposed by John Parkinson and seconded by Mel Winstanley that the statement be adopted as a true record of the finances of the Friends. All found in favour.
Retirement of Colin Burford as Trustee	Margaret advised the meeting that Colin had submitted his resignation as a Trustee of the Friends.
Appointment of New Trustees	<p>There had been discussion amongst the Trustees about finding a replacement and it had been decided to increase the number of Trustees to four. The reasoning was as follows:</p> <ol style="list-style-type: none">1. The remaining Trustees are husband and wife and should something occur in their lives to prevent both of them continuing as Trustees then the responsibility for overseeing the work of the charity would fall on the remaining Trustee and this would be too onerous.2. According to the constitution, Margaret will have to retire as a trustee in a few years' time and, when that occurs, there would still be three Trustees in situ until a replacement could be found. <p>Rebecca Sanderson proposed and Linda Kirkby seconded that the number of Trustees should be increased from three to four. All found in favour.</p> <p>Two members of the Friends, Mel Winstanley and Rita Murphy, had both agreed to be nominated as Trustees.</p> <p>Sue Wood proposed and Chris Berry seconded that Mel Winstanley be appointed Trustee. All found in favour.</p> <p>John Parkinson proposed and Richard Sanderson seconded that Rita Murphy be appointed Trustee. All found in favour.</p>
AOB	On behalf of the PCC John Parkinson thanked Colin for his tenure as Chair of the Friends and for all in efforts and support for both the PCC and the Friends.